

Tracy Anderson Case Manager

Maximizing organizational efficiency through effective teamwork.

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, assistant

OVERVIEW

Tracy provides outstanding support in a wide variety of complex litigation matters and investigations, with responsibilities that include document review and management, trial preparation, and file maintenance. She has extensive experience in law firms and within corporate law departments as a legal administrative assistant and a paralegal. Tracy works closely with attorneys and paralegals to ensure effective teamwork and the highest level of service for our clients.